

**PLANNING, PROGRAMMING, BUDGETING, AND EXECUTION (PPBE)
NON-DISCLOSURE AGREEMENT**

MDA-related PPBS data: Current or future Planning, Budgeting, and Execution (PPBE) data regarding any activity relating to the MDA Program or any of its projects regardless of the funding source or date of the document. Planning data defines the national military strategy; integrates the military forces necessary to accomplish the mission; and provides decision options. Programming data reflects the systematic analysis of missions and objectives to be achieved, alternative methods, and effective allocation of limited resources. Budgeting data are detailed financial estimates of the MDA Program or any of its related projects.

CERTIFICATION

The undersigned understands, acknowledges, and agrees:

- a. To read and comply with the applicable provision of the "Contractor Access to Planning, Programming, Budgeting and Execution (PPBE) Data" clause of the contract indicated below.
- b. That any MDA-related PPBE information entrusted to you ONLY shall be used in accordance with applicable DoD and MDA governing regulations, for the purpose for which it is provided, and within the contract Statement of Work/task order(s) under which you are employed.
- c. Not to divulge MDA-related PPBE data (obtained directly or indirectly in the performance of the contract indicated below unless directed by the Contracting Officer) to any individual, except Government personnel whom you know to have a need-to-know and non-Government persons whom you know to have MDA authorization. Even though data becomes part of the public domain, you are bound by the provisions of this agreement not to confirm or deny questions regarding MDA-related PPBE data. Inquiries by unauthorized persons should be referred to the contracting Officer's Representative or the Contracting Officer. (Verification of companies authorized to maintain MDA-related PPBE data and individuals who have signed agreements can be obtained from the *MDA Contracting Officer or the Deputy Director, Business Operations, MDA.)
- d. Not to transport (by any medium), process, or maintain MDA-related PPBE material outside a Government facility unless the removal or preparation of such data at the facility is accomplished in accordance with a company's plan approved by the MDA. (A plan is not required for personnel who have a fully executed agreement to transport, process or maintain such data at a Government or an MDA-approved Contractor facility.)
- e. Not to accept any portion of any document which is described on the reverse side of this agreement, unless the portion of the document contains ONLY MDA-related PPBE data.
- f. To notify the *MDA Contracting Officer or Deputy Director, Business Operations, MDA promptly if any non-Government person(s) or company(s) requests access to MDA-related PPBE data.

* Contracts awarded or managed by MDA.

Violation of this agreement may result in adverse contractual actions and/or criminal prosecution.

Individual Requiring Access to PPBE Data (<i>Signature</i>)	Prime Contractor Name
Date Signed	Prime Contractor Name Number(s)
Individual Requiring Access Name (<i>Last, First, MI</i>)	Contract Period of Performance Dates (<i>To - From</i>)
Employer Name	Primary Task Order, if Applicable

Briefly Describe the Activities that Require Access to MDA-related PPBE Data

AUTHORIZATION

COR/Government Employee Sponsor	Deputy Director, Business Operations, MDA	
Signature	PPBE Access <input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Date Signed	Signature	Date Signed
Last Name	Last Name	

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Non-government personnel may be given access to MDA-related PPBE data derived or extracted from the following documents; however, the document in their entirety may not be released to any non-government personnel, unless the document contains ONLY MDA-related PPBE data and the individual has received form the MDA.

PLANNING

Defense Planning Guidance

PROGRAMMING

Fiscal Guidance (When separate form Defense Planning Guidance)

Program Objective Memorandum (POM)

POM Defense Program (formerly FYDP) documents, all Appropriations

Program Review Proposals

Issue Papers (e.g., Major Issue Papers, Tier II Issue Papers, Cover Briefs)

Proposed Military Department Program Reductions (or Program Offsets)

Tentative Issue Decision Memoranda

Program Decision Memoranda (PDM)

BUDGETING

Defense Program (formerly FYDP) documents of budget estimate submission

Program and Budget Reviews

President's Budget

RDT&E (R-1), Procurement (P-1), and Construction (C-1) Program Annexes

Program Budget Decisions (PBD)/Defense Management Review Decision

Reports Generated by any of the automated systems from the Offices of the Undersecretary of Defense

DD Form 1414 Base for Reprogramming

DD Form 1416 Report of Programs

Contract Award Reports

Congressional Data Sheets

Congressional Descriptive Summary

Source: DoD Directive 7045.14